

FINANCIAL POLICIES (ABRIDGED)

- **Accounts & Payments:** All accounts must remain current. Late or overdue balances may incur fees and may result in a student being unable to participate in class.
 - **Tuition:** Tuition is due by the 7th of each month. Payments may be made by cash or check at the studio or by credit card through the Parent Portal. Tuition is a seasonal amount divided into 10 equal monthly payments. Holiday breaks are already built into tuition.
 - A \$10 late fee applies if payment is not received by the 12th and the card on file does not process.
 - Credit card processing fees may apply.
 - May and June tuition will be posted in May, with June tuition due prior to recital.
 - **Registration Fee:** Annual registration is \$35 for new families and \$30 for returning families. This fee supports administration and student insurance. Family discounts apply.
 - **Holding a Spot:** Accounts placed on hold incur a \$5 monthly fee. If a class has a waitlist, full tuition is required to hold the spot.
 - **Other Fees:** Costume fees, recital fees, competition fees, and all other charges must be paid by posted deadlines. Late fees apply if payments do not proceed.
 - **Discounts:** Families with more than one child enrolled receive a discount off group tuition for additional children.
 - **Payment Issues:** Bounced checks incur a \$25 fee. Declined credit cards incur a \$10 fee.
 - **Missed Classes:** No refunds are given for missed classes due to sickness, weather or unforeseen circumstances. Makeup classes may be offered when possible.
 - **Withdrawal:** A 30-day written notice is required to discontinue tuition. No refunds will be issued for classes already attended.
 - **Costumes:** Costume costs vary by age and style. A deposit per costume is due in early fall, with the balance due in January.. Costumes are ordered in November; families withdrawing after orders are placed are responsible for full costume costs. Prices may increase due to tariffs.
 - **Recital Fee:** Recital fee is due in late spring. This will include 4 tickets per family, trophy, and digital download and an amazing experience. Other tickets will be sold.
 - **Fundraising:** Fundraising opportunities will be available and credits may only be used on studio accounts and are forfeited if a student leaves the program.
 - **Credit Card Authorization:** By enrolling, families authorize SEDC to charge the card on file for all applicable fees and agree to resolve billing concerns directly with the studio prior to disputing charges.
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DRESS CODE (SUMMARY)

- **Recreational Classes:** Proper dance attire or athletic clothes, appropriate shoes, hair pulled back, no jewelry.
 - **Competition Classes:** Leotard, appropriate tights and shoes, hair in a bun unless otherwise instructed. Dress code may vary for special classes.
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LOST & FOUND

- A lost and found is located at the studio and cleared periodically. Please label all items.
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CLASSES & EXPECTATIONS

- Parents should notify the studio if a student will be absent.
- Classes may be combined, adjusted, or canceled due to enrollment.
- SEDC promotes positivity, teamwork, encouragement, and respect. Disrespectful behavior by students or parents may result in removal from the studio.

PRIVATE / DUET / TRIO LESSONS

- Offered September–June and also throughout the summer with completed paperwork. Makeup lessons may be offered with advance notice. Contact the studio for availability.

GENERAL INFORMATION & CONDUCT

- SEDC values integrity, communication, and respect. All families are expected to act courteously toward students, staff, and instructors. Harassment, public confrontation, or disrespectful conduct will not be tolerated.

INJURIES

- All injuries must be reported immediately. Parents will be notified of serious injuries. First aid supplies are available on-site.

PHOTOS & VIDEOS

- By enrolling, families grant SEDC permission to use photos and videos for marketing purposes. This release is perpetual and irrevocable.

STUDIO CAMERAS

- Cameras are in use for the safety of students, families, and staff.

EVENTS & VIEWING

- **Picture Day:** Late spring at the studio
- **Recital:** June 20th, 2026 - more information to follow
- **Class Viewing:** Lobby monitor viewing is available the first week of each month and select additional times

COMPETITION STUDENTS

- Competition families will sign a separate agreement. Final placement decisions rest with the studio owner. Families agree to support studio rules, staff decisions, and positive dancer development.